

Who we are:

The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of Transportation has close to 3,400 employees statewide with regional facilities in Knoxville, Chattanooga, Nashville and Jackson. TDOT's headquarters is located in downtown Nashville.

What the Division does:

The Division of Multimodal Transportation Resources includes Public Transportation, Rail and Waterways, Bicycle and Pedestrian Programs, Rail Inspection and Safety, and the Section 130 Rail-Highway Grade Crossing Program. The Division administers state and federal grant programs for public transportation. For rail and water transportation, the Division is responsible for inspecting railroads and rail crossings for safety and providing safety upgrades at key highway-rail crossings. The Division's Bicycle and Pedestrian Program provides coordination with TDOT resurfacing projects, awards the Multimodal Access Grants to local communities and serves as a liaison between TDOT and bicycle and pedestrian stakeholders.

For more information on this division, please see link below:

<https://www.tn.gov/tdot/multimodal-transportation-resources.html>



TDOT Intern

Headquarters Multimodal Division
Office of Mobility and Accessible Transportation
Location: Nashville, TN
Compensation: \$20.00/hourly

Overview

The Tennessee Department of Transportation is currently hiring a student intern to work in the Office of Mobility and Accessible Transportation housed within the Headquarters Multimodal Division in downtown Nashville, TN. The intern will attend meetings and trainings with TDOT and TN Disability Pathfinder staff. In addition, the intern will shadow staff relevant to interests. This will include making phone calls and emails to agencies providing public transportation or specialized transportation to collect data about their services. The intern will also examine the Disability Pathfinder database and work with staff to update or enter new information into this tool. Using information and knowledge gained during this process, the intern will prepare a presentation or training document on accessing transportation resources for Pathfinder support professionals.

Responsibilities

- Examine the Disability Pathfinder resource database to ensure transportation-related information is accurate and current and that all TDOT/FTA funded public transportation resources are included in the database.
- Work with Disability Pathfinder staff to update or enter new information into the tool.
- Meet with TN Disability Pathfinder to receive training on the database and understand their transportation assistance process.
- Review all transportation resources in database and contact agencies to confirm information.
- Review all transportation providers funded through TDOT and FTA (urban areas) and ensure they are included accurately in the database.
- Provide list of all updates/changes to Pathfinder staff.
- Using information gained during update process, provide training (presentation or document) to Pathfinder staff to guide them as they provide transportation assistance and referrals.

Minimum Qualifications

- All majors will be considered.
- Junior, or Senior Class Status required as of May 2024 OR recent Graduate as of Spring 2023.
- Legally authorized to work in the U.S.
- Detail-oriented and able to work independently. Interest in disability, aging, and/or public transportation. Interest in research, planning, data analytics, or public policy.

To be considered for this position, please apply via [SurveyMonkey](#).

Please attach a two (2) page maximum résumé and a transcript to your application.

Applicants will be required to provide an academic portfolio showcasing academic achievements, experience, and knowledge.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free

of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.